

LEPD TRAINING ACADEMY

ALL CLASSES BEGIN PROMPTLY AT **0700**. STUDENTS SHOULD ARRIVE 15 MINUTES PRIOR TO SIGN IN. STUDENTS WHO ARE LATE WILL NOT BE PERMITTED IN CLASS PER OPOTA RULES. THERE ARE **NO EXCEPTIONS OR REFUNDS**.

CLASSROOM/RANGE POLICIES:

1. No loaded firearms, magazines, or live ammunition allowed in the classroom.
2. All firearms must be cased, unloaded, and external safety in place.
3. Firearms are not to be handled for any reason except under the direction of an instructor.
4. No cell phones, recordings, or photographic equipment allowed.
5. Trash must be placed inside the trash cans and restrooms kept clean.
6. No smoking or chewing tobacco. Cigarette butts must be picked up when outside and disposed of properly.

RANGE SPECIFIC POLICIES:

1. All firearms must be cased, unloaded, and external safety in place. Magazines/speed loaders must be empty. All equipment must be placed in the designated staging area until advised by instructors to be removed.
2. All range safety rules will apply as explained in orientation. Any violation of the four primary safety rules will be grounds for dismissal.
3. Firearms must have slides locked to the rear, magazines out, and holstered until instructed otherwise. Revolvers must also be unloaded and in the holster.
4. No student will leave the range/staging area without notifying an instructor. They must leave his/her unloaded weapon with an instructor.
5. All students will remain in the designated staging area until dismissed.

**ANY INFRACTIONS OF THE ABOVE POLICIES COULD
RESULT IN DISMISSAL**





Student Enrollment/Certification Record

Information on this form MUST be typed; handwritten copies will not be accepted. Please double check for accuracy.

Student Information:

Name: _____ Alias: _____
Last First Middle

Home Address: _____
No./Street and/or P.O. Box City County State Zip Code

Phone Number: _____ - _____ - _____ Male _____ Female _____ DOB: _____ SSN (Last 5): _____

Email Address: _____

Driver License Number: _____ State: _____ Expiration Date: _____

Complete if applicable & attach SF400 Notice of Appointment:
 Appointing/Employing Agency _____ Agency County _____
 Agency Email _____
 Date of Appointment/Employment _____ Position/Title _____

Race: _____ American Indian/Alaska Native _____ Asian _____ Black/African American _____ Hispanic/Latino
 _____ Native Hawaiian/Pacific Islander _____ White _____ Other

Education: _____ High School Diploma _____ GED

Student Status:

Peace Officer	_____ Basic Training _____ Refresher _____ Prior-Equivalent
Private Security	_____ Academic _____ Revolver _____ Shotgun _____ Semi-Auto Pistol _____ REQ
Corrections	_____ Basic Training _____ Prior Equivalent
Court Officer	_____ Basic Training

 Commander's Signature Date School Name School Number

OPOTC Use Only

_____ Approved _____ Open Enrollment _____ Withdrawn _____ Failed _____ Dismissed

Private Security Requal Due Date: _____ Approval Date: _____

Last Date of Class: _____ Exam Date: _____ Certification Officer's Initials: _____

Certificate Number: _____ Date Certificate Issued: _____



STUDENT DISCLOSURES AND STATEMENT OF UNDERSTANDING

Student Name: _____
(Last) (First) (Middle Name)

Previous Name(s) or Alias: _____

Student SSN (Last 5): _____ Student DOB: _____ School Number: _____

School Name: _____

Please answer the following questions by checking either "Yes" or "No:"

1. Have you ever been convicted of a felony offense in any jurisdiction, including any conviction that has been sealed or expunged? (If so, you may not attend any portion of a Peace Officer Basic Training Academy.) _____ YES _____ NO
2. Are you a fugitive from justice? _____ YES _____ NO
3. Have you ever been convicted of a felony offense of violence as defined in ORC 2901.01? _____ YES _____ NO
4. Have you ever been adjudicated a delinquent child for the commission of an offense that, if committed by an adult, would have been a felony offense of violence? _____ YES _____ NO
5. Have you ever been convicted of any felony offense involving a drug of abuse? _____ YES _____ NO
6. Have you ever been adjudicated a delinquent child for the commission of an offense that, if committed by an adult, would have been a felony offense involving a drug of abuse? _____ YES _____ NO
7. Are you drug dependent, in danger of drug dependence, or a chronic alcoholic? _____ YES _____ NO
8. Are you under adjudication from any court for mental incompetence? _____ YES _____ NO
9. Have you been adjudicated by a court as a mental defective? _____ YES _____ NO
10. Have you been committed by a court to a mental institution? _____ YES _____ NO
11. Have you been found by a court to be a mentally ill person subject to hospitalization by court order, or have you been an involuntary patient other than one who is a patient only for purposes of observation? _____ YES _____ NO
12. Have you ever been convicted of a crime that had a possible sentence of more than one year? _____ YES _____ NO
13. Are you an alien, illegally or unlawfully in the United States? _____ YES _____ NO
14. Have you been discharged from the Armed Forces under dishonorable conditions? _____ YES _____ NO
15. Have you renounced your United States citizenship? _____ YES _____ NO
16. Are you under a court order that restrains you from harassing, stalking, or threatening an intimate partner or the child of such intimate partner, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or child? _____ YES _____ NO

- 17a. Have you been convicted of a misdemeanor crime of domestic violence? _____ YES _____ NO
- 17b. Have you been convicted of a misdemeanor crime that has, as an element of that crime, the use or attempted use of physical force, or the threatened use of a deadly weapon?
If yes, please explain your relationship with the victim (stranger, present or former spouse, household member, child, other family member, other – please describe). _____ YES _____ NO
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18. Do you currently have criminal charges pending in any jurisdiction? _____ YES _____ NO
19. Do you currently possess a valid driver’s license and have driving privileges in the state of Ohio? _____ YES _____ NO
- 20a. Have you been awarded and do you possess a high school diploma? _____ YES _____ NO
- 20b. If you answered no to 20a, have you been awarded and do you possess a certificate of high school equivalency? (Explain.) _____ YES _____ NO
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BY INITIALING BESIDE EACH STATEMENT, I ACKNOWLEDGE AND UNDERSTAND THE FOLLOWING:

If I provide false information on this form, I may be discharged from this school, and may be charged with a crime.

If a criminal or delinquency charge is filed against me while I am a student of this school, I MUST report it to the Commander immediately

If I am charged with any offense that may result in a felony conviction or in a state or federal weapons disability, I may be suspended from this school until the case is complete, and at that time, my ability to be reinstated to the school would be re-examined.

If I am convicted of a felony offense or one that results in a state or federal weapons disability, I may be ineligible to attend the school.

I hereby grant OPOTC consent to disclose to the Commander information regarding any and all of my criminal or delinquency history information that might impact my ability to participate as a student in an OPOTC-approved school.

I have carefully read this document and fully understand its contents and I sign it of my own free will and volition. I attest that the information provided on this document is true and correct and is based on my personal knowledge or inquiry. I further understand and acknowledge that submission of falsified records is a criminal violation.

Signature

Printed Name (First, Middle, & Last Name)

Date

Witness Signature

Witness Printed Name (First, Middle, & Last Name)

Date



PRIVATE SECURITY PROFICIENCY TESTING RECORD
SEMI-AUTOMATIC PISTOL
Curriculum Code PSA-040

NAME: _____ AGENCY: _____

HANDGUN MFG.: _____ MODEL: _____ CALIBER: _____

AMMUNITION MFG: _____ BULLET WEIGHT: _____ POWER FAC.: _____

			Enter P or F Only	
SPO	ACTION	MINIMUM REQUIREMENT	TEST #1	TEST #2
#1	SPO Written Test – Question #1	100%		
#2	SPO Written Test – Question #2	100%		
#3	SPO Written Test – Question #3	100%		
#4	Check, clear, & load semi-automatic pistol	100%		
#5	Check, clear, & unload semi-automatic pistol	100%		
#6	Check, clear, & unload double action revolver	100%		
#7	Tac-tac – 20 feet	80%		
#8	Full hip – 3 feet	100%		
#9	Multiple targets – 20 feet	80%		
#10	Low level light – 20 feet	80%		
#11	Barricade – 30 feet	80%		
#12	Sight alignment – 50 feet	80%		

SUCCESSFULLY COMPLETED: _____
Y OR N DATE

CERTIFYING INSTRUCTOR(S) SIGNATURE(S) & OPOTC INSTRUCTOR #:

SCHOOL NAME: _____ COURSE #: _____

COMMANDER SIGNATURE DATE COMMANDER NAME (Typed or Stamped)

OPOTC TEST ANSWERS

SPO#1- Two Reasons for the use of deadly force:

- In self-defense.
- In defense of another person that has legal justification to use deadly force.

SPO#2- Five Considerations officers should take in any uses of force situation:

- Harm would come to the officer or others if force was not used.
- The actions taken were necessary.
- The actions taken were reasonable.
- The actions taken conformed to employer policy and training.
- The officer was prevented using other defensive/controlling actions and had to use force.

SPO#3- Four primary firearms safety rules:

- Treat all firearms as if loaded.
- Keep your trigger finger alongside the frame until ready to fire.
- Always keep the muzzle pointed in a safe direction.
- Always be sure of your target what's around it and beyond.

NOTE:

STUDENTS FOR YOUR RECORDS, PLEASE MEMORIZE AND BE PREPARED TO TEST WITHOUT NOTES, CELL PHONES ETC. NO EXCEPTIONS.